

**Global Arts + Humanities Discovery Theme
Co-Sponsorship Application**

To apply for financial co-sponsorship, please complete the following form using as much detail as possible. Please allow for a **two week lead time** when making requests.

1. **Please share the purpose and goals for requesting this assistance.**

2. **How does the purpose relate to the mission of GAHDT or its project areas?**

3. **If apt, please offer a description of the event, including date, time and location. Include list of speaker(s), panelist(s), presenter(s), performer(s) and/or artist(s).**

4. **List any other departments, organizations, or entities co-sponsoring the event.**

5. **Please attach/upload detailed budget indicating how GAHDT funds will be allocated and the amount requested. Please share contact information for the individual responsible for receiving funds from us and the account number (chartfield) to which funds should be transferred, if the application is granted.**

I understand that after the event takes place, a brief summary about it must be submitted to GAHDT Program Coordinator (Batra-Wells.1@osu.edu) within 30 days. It should include, but is not limited to, the following:

1. The number of attendees at the event
2. Information regarding the composition of the audience
3. Any additional information that you feel might be of interest to us

Typical Workflow: Application-> GAHDT -> Focus Area FF/PD -> GAHDT -> Fiscal Office